



Special Supervision Enrollment Form



You must have a hearing at the Department of Motor Vehicles before enrolling into the Special Supervision program. After the hearing you will be issued an approval for the next step, a letter that expires after 30 days. Bridgeway Center, Inc. Driving Schools **will need a copy of this letter at the time of screening.**

First Name	
Middle Name	
Last Name	
Address	
City	
State	Zip
Home Phone ()	
Work Phone ()	Ext
Mobile Phone	
Email Address	
Emergency Contact Phone	
Emergency Contact	
Emergency Contact Address or Relationship	
Your County of Home or Work	
How did you Hear of Our Program? (Please Circle)	
Attorney	Court Order
DHSMV Order	Friend
Law Enforcement Officer	Mailer
Insurance Company	Other
Disability	
Are you required to have the Ignition Interlock Device placed on your vehicle?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

Today's Date / /
Social Security Number
Date of Birth / /
Sex <input type="checkbox"/> Male <input type="checkbox"/> Female

PLEASE CIRCLE	
Married Status	Race
Married	Asian
Never Married	Black
Divorced	Hispanic
Widow	Native American
Living Together	White
Separated	Other
Other	
Education	Military Experience
8 th Grade or Less	Air Force
Some High School	Army
GED	Coast Guard
HS Graduate	Marines
Some College	National Guard
Tech / Business	Navy
College Grad	Other Country
Professional Grad	None

Job / Occupation
Place of Employment

Florida Driver License # / I.D. #

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Initials of State and Out of State DL#

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Bridgeway Center, Inc.

DRIVING SCHOOLS

137 Hospital Drive
Fort Walton Beach, FL 32548

Phone: (850) 833-7474

Fax: (850) 833-9150

351 North Ferdon Blvd
Crestview, FL 32536

Phone: (850) 689-7938

Fax: (850) 689-7834

DUI School · Drug Alcohol Traffic Education · Driver Improvement · A+ Driving Lessons

DUI SPECIAL SUPERVISION SERVICES SUMMARY OF COSTS

1. **\$64.00** (cash, money order or credit card) screening fee. The screening is completed before registration to determine eligibility. This includes **\$15.00** for a copy of your Florida driver record from the DHSMV and **\$24.00** for a copy of your Florida criminal record from the FDLE. If you are an out-of-state applicant, you will need to provide a copy of your statewide criminal record from the state you are currently residing. These records must be obtained every 6 months and payment will be required. There will be a Special Supervision annual fee of **\$15.00** due at the anniversary of your screening.
2. **\$251.00** (cash, money order or credit card) paid in full when registering with the Driving Schools for Special Supervision Services. This includes a **\$5.00** for the RRI test. You will also be required to perform a urinalysis; the fee will be **\$42.00** (cash or credit card) and will be paid at the lab.
3. **\$55.00** fee for non-Interlock clients and **\$65.00** fee for Interlock clients for each supervision session (monthly for the first year and each year that you are still on Interlock).
4. After you are accepted into the program, your evaluator may request a urinalysis at any time, the fee will be **\$42.00** and will be paid at the lab.
5. **\$220.00** reinstatement fee (plus appropriate license fee(s)) at the Driver License Office when you receive your restricted license. There may be additional costs if you have other traffic offenses on your record that must be reviewed/processed. The Driver License Office can give you an exact amount of this expense.
6. Cost of whatever vehicle insurance coverage you are required to maintain.
7. Cost of treatment provided by another agency if referred for additional counseling as a condition of approval of this program.
8. You must have a photo ID and 3 References (names, addresses & phone numbers) at the screening and application appointment.
9. Bring in the letter from the DHSMV showing proof of your hearing.
10. The following fees may apply: **\$1.00** per page for copies of records



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SPECIAL SUPERVISION SERVICES PROGRAM OVERVIEW

As a result of multiple DUI convictions, your driving privilege has been suspended by a judge and/or the Department of Highway Safety and Motor Vehicles (DHSMV). You cannot legally drive for this suspension period. The DHSMV has set up the Special Supervision Services (SSS) program to reward those people who have made significant lifestyle changes and are committed to continue an alcohol and drug free lifestyle. The SSS program is governed by very strict rules outlined in the DUI Administrative Rules. A person can remain in the SSS program and retain their Business Purposes Only driving privilege (Employment Purposes Only driving privilege for permanent revocations) if they adhere to these rules.

The process for acceptance into the SSS program is outlined below. **The acceptance process can take up to six (6) months from the date of your hearing with the DHSMV.**

1. Have a hearing at the Department of Motor Vehicles (Pensacola or Panama City office).
2. Come by the Driving Schools office (FWB or Crestview). **Present the hearing letter from the DHSMV, fill out the Screening Form and pay \$64.** If you are an out-of-state applicant, you will need to provide a copy of your statewide criminal record from the state you are currently residing.
3. Wait until you receive a letter informing you to call and set up an enrollment appointment. Everything you need to have for enrollment will be listed in the letter. **It can take up to one month to receive this letter.**

The total cost for enrollment is **\$251** (cash, credit card or money order) and the cost for urinalysis is **\$42**. The \$42 (cash or credit card) will be paid at the lab.

4. After you complete the enrollment appointment, you will wait for a call from this office to set up an appointment for your evaluation. **The wait for this is 6-8 weeks.**
5. You will come into the FWB office for an Evaluation. There is no charge for this appointment. After you complete the Evaluation, your case will be reviewed by the clinical team for approval.
6. **After 1-2 weeks following your Evaluation appointment, you will receive a letter from the DMV authorizing you to go to their office and receive your Business Purposes Only license.**
7. You will also receive a letter from this office instructing you to set up your first monthly appointment. You need to call the office and set up the appointment within 5 business days of receiving the letter.



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Once you are accepted into the SSS program, some of your responsibilities for maintaining your Business Purposes or Employment Purposes Only driving privilege are as follows:

1. You must complete a Periodic Update appointment once per month at the Driving Schools office. The cost for these appointments is \$55 or \$65 payable at the time of the appointment. **The appointments last up to 45 minutes.** All appointments must be conducted in person at the Bridgeway Center, Inc. Driving School. Most of the time, you will receive the date and time of your next appointment one month in advance.

******There are absolutely NO exceptions to the appointment being "in-person". This is a requirement from the State of Florida, based on the Administrative Rule. ******

- a. If you need to re-schedule a Periodic Update appointment, you must do so five days in advance or pay an additional \$55 re-scheduling fee.
 - b. If you are unable to pay for your appointment, you will not be seen. You will have missed the appointment. If you are late for a scheduled appointment, you have missed the appointment. You will be scheduled another appointment within the required timeframe. There is a \$55 rescheduling fee due at the time you reschedule this appointment, at the rescheduled appointment you will then be charged your regular \$55 or \$65 fee.
 - c. If you do not show for a Periodic Update appointment, you will be required to pay this re-scheduling fee. If you do not re-schedule a missed Periodic Update appointment within five days of the original appointment, you will be cancelled from the program, which will invalidate your Business Purposes or Employment Purposes Only license. You will have to re-apply for the SSS program.
2. **You must remain alcohol free throughout your participation in the SSS program.** You cannot consume any alcoholic beverages in any amount. You cannot consume so-called alcohol-free beer or wine which contain 0.5% alcohol. You may not take another person's prescription medication. You may not use any illegal drugs. You may only take prescription medication prescribed to you; you must comply with all warning labels. You may only take over-the-counter medication in the dosage and for the symptoms as listed on the packaging. You must not take over-the-counter medicine which contains alcohol.
 - a. Any alcohol use or illegal drug use will result in immediate cancellation from the SSS program.
 - b. If you are cancelled from the program for alcohol or drug use, you are ineligible to reapply for the program and must serve out the remainder of your suspension period.
 3. A case management plan will be formulated for you. **You must comply with these requirements to remain in the SSS program and retain your Business Purposes or Employment Purposes Only driving privilege.** Elements of the case management plan may



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include the following: required attendance at AA or NA meetings, completion of counseling including Aftercare counseling, completion of a 12-step Workbooks. You will be notified of your personalized case management plan when you receive your letter of acceptance into the SSS program from the Driving Schools.

Medical records will be obtained to verify any medications you may be taking and to review your current physical condition.

4. Your SSS Evaluator will notify you of all other requirements of the SSS program, should you chose to continue the application process and are accepted into the program.

This program is strictly monitored by the Florida Department of Highway Safety and Motor Vehicles, DUI Programs Section. If you are unable to afford the set fees for this program or are unwilling to comply with the rules of this program, please discontinue the application process. Exceptions to the fees or rules cannot be made. You are in no way obligated to participate in this program. You may serve out the driver license suspension to which you were sentenced and receive a regular driver license at the end of this period.

By signing below, I acknowledge receipt of this document. I have reviewed this document and agree to comply with the process and rules set forth therein.

Client signature

Date

Witness signature

Date

cc: client file

Bridgeway Center, Inc.
Special Supervision Services Screening Form

Name: _____ Date: _____

Date of Birth: _____ Phone: _____

Revocation Period: _____ DUI Conviction Dates: _____

1. Have you completed the multiple offender DUI program since your last DUI?
 Yes No If yes, when and where did you complete? _____

Copy of completion certificate attached: Yes No

2. Were you referred to treatment by the evaluator at your last multiple offender DUI program? Yes No If yes, when and where did you complete treatment? _____

Copy of completion certificate attached: Yes No

3. When have you driven any type of motor vehicle since your license was revoked? _____ During that time had you been ticketed or arrested for any kind of traffic offense? Yes No If yes, what were the charges? _____

Do you have any unpaid tickets and/or fines for traffic infractions? Yes No
If yes, please explain: _____

4. Have you been incarcerated during the license revocation period? Yes No
For what reason: _____

Date of Release: _____

5. Have any judgments been levied against you resulting from accidents wherein you did not have insurance? Yes No If yes, please explain: _____

6. How often do you presently consume alcohol, including the so-called non-alcoholic beers or wines which contain less than .5% of alcohol? _____

7. When was the last time you consumed any alcohol, including the so-called non-alcoholic beers or wines? _____

8. How often do you presently use prescription drugs, over-the-counter drugs or any other kinds of drugs? _____

Which drugs do you use? _____

How long has it been since you last used any of the above drugs? _____

9. Have you taken anyone else's medication for any reason during your revocation period? Yes No If yes, please explain when, what, why it was taken and your relationship to the person whose medication you took. _____

10. Has your license been suspended, canceled, or revoked in any state?
 Yes No If yes, which state(s)? _____

11. During your revocation period, have you been arrested or convicted for an alcohol drug or substance abuse related issue? Yes No If yes, when, where, and for what? _____

12. Have you applied for the Special Supervision Services program at any other DUI program(s) in the state of Florida? Yes No If yes, where and when and what was the outcome? _____

13. Are you aware that your application to the DUI Special Supervision Services will cost \$251.00 plus the cost of objective testing and that this money is not refundable? Yes No
14. What are the reasons you are abstaining from alcohol and other drugs? _____

15. How do you currently maintain your abstinence from alcohol and other drugs?

16. Additional comments: _____

17. Recommendations to applicant: _____

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

Applicant

Date

DUI Program Representative

Date